



JerseyCat Book Requests FAQ

<http://www.saintpetersuh.com/MedicalLibrary>

Q: What is JerseyCat?

A: JerseyCat is New Jersey's statewide library catalog and interlibrary loan system and is provided to all New Jersey libraries by the New Jersey State Library. JerseyCat allows all New Jersey residents and library staff to search simultaneously up to 15 online catalogs of participating libraries. Also included is a Union Catalog, which is a catalog of small to medium sized libraries with holdings under 100,000 volumes. You may also search in an additional database in JerseyCat, called the New Jersey Union List of Serials, to learn which libraries in New Jersey own a particular journal. JerseyCat provides New Jersey residents and library staff with an interlibrary loan system that you can use anytime at home, school, or office via the World Wide Web.

Q: Why would I use JerseyCat for borrowing ILL books?

A: Requesting materials from JerseyCat, using the Medical Library's JerseyCat link, will save you a trip to your public library. The requested materials are picked up at and returned to the Medical Library. You can also borrow books from public libraries where you normally do not have borrowing privileges. The Medical Library does not charge for this service.

Q: Who is allowed to place requests via JerseyCat?

A: You may request an ILL book via JerseyCat if you are a SPUH attending or house physician, employee, resident or fellow, or a nurse.

Q: How do I access the JerseyCat database?

A: You can access the JerseyCat database by going to SPUH Medical Library's website at <http://www.saintpetersuh.com/MedicalLibrary>, placing the cursor over the "Catalog" link and then clicking on the JerseyCat link to the right, or you can go directly to JerseyCat's link at <http://njsl-agent.auto-graphics.com/agent/login.asp?cid=njsl&lid=SPUH&mode=g>

Q: How do I submit an ILL book request via JerseyCat?

A: Once you have entered the JerseyCat database, you can type in the title of the book in the search box or you can click on the "Advance Search" button and enter the book information in the proper fields. When you have found the book you want, click on the "Request this item" button. You are required to enter your name and create a password on this screen. **(Please make a note of the password you create, so you can use it later to check the status of your request. Saint Peter's University Hospital Medical Library does not have access to your password. We will not be able to retrieve that information for you.)** You can create a new password for each new request you enter. However, using the same password for all of your ILL book requests helps you to better maintain your records. You can also print out your request and write your password on it for your records.

Q: How will I know if my Jersey Cat request has been received?

A: You can check the status of your request by logging onto SPUH Medical Library's website at <http://www.saintpetersuh.com/MedicalLibrary> and clicking on the JerseyCat link. Select "Patron Menu" and then the "ILL Request Tracking" button. You will enter your name and the password (**use password that was entered for that particular request**), then click on the "Submit" button. You will see the status of your JerseyCat request.

Q: What types of materials can be borrowed via JerseyCat?

A: Saint Peter's University Hospital Medical Library will allow requests for ILL books and full text articles to be placed via JerseyCat.

Q: Do I need a library card to borrow ILL books via JerseyCat?

A: Yes, you need a library card from the Medical Library to borrow books via JerseyCat. However if you are requesting a copy of an article, you do not need a library card. (Please see the Interlibrary Loan (ILL) Request FAQ for more details on article request procedures.)

Q: Is there a fee to borrow ILL books via JerseyCat?

A: There is usually no fee for ILL books borrowed via JerseyCat; however if a fee is charged, please see the ILL Request FAQ for the procedure on payment methods.

Q: How long may I borrow ILL books via JerseyCat?

A: Most lending libraries allow a four-week borrowing period. The book will be due to the SPUH Medical Library three days before the lending library's due date to ensure the lending library receives the book on time.

Q: How many ILL books may I borrow via JerseyCat?

A: You are allowed to borrow up to five ILL books at one time.

Q: May I renew ILL books via JerseyCat?

A: SPUH Medical Library needs three days prior to the book's due date to submit to the lending library a request for renewal. The final decision for renewal is determined by the lending library. You will be notified of the lending library's decision by the Medical Library. If the renewal is granted you will be given a new due date. If the renewal is declined, the book must be returned by the original due date.

Q: How long does it take to receive an ILL book via JerseyCat?

A: ILL books via JerseyCat are entered into the interlibrary loan computer system within 24 hours. Depending on the lending library's location and the delivery method, an ILL book can take up to two weeks to be delivered.

Q: May I purchase a copy of a book I borrowed through JerseyCat via the Medical Library?

A Yes, please see the Personal Book Ordering FAQ handout for further information.

Q: Whom should I contact about my JerseyCat request?

A: You can contact Stacey Carton, Library Technician, at (732) 745-8545, by email at mllibrary@saintpetersuh.com or by fax 732-937-6091. Stacey will be glad to answer any questions regarding JerseyCat.

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