

## **SECTION THREE – HUMAN RESOURCES/ADMINISTRATION**

**POLICY NO: 3.5**

**SUBJECT: HOUSE STAFF BACKGROUND CHECKS**

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### **I. PURPOSE**

It is the policy of the SPUH to require a Security Background Check (SBC) on applicants for graduate medical education (GME) positions sponsored by SPUH, in which there is:

- responsibility for the care, safety or security of humans
- direct access to, or responsibility for, pharmaceuticals, select agents, or controlled substances
- access to medical records

### **II. RESPONSIBILITIES/REQUIREMENTS**

#### **A. Scope.**

For the purposes of this policy, the term 'resident' is used to include fellows as well. Specific required searches include:

- Criminal history search (US and/or international)
- Social Security search
- Department of Treasury SDN List

These searches must be completed before a resident is enrolled in a training program.

*Approved: 7/2005*

*Revised: 5/2007*