

SECTION 7 – INSTITUTIONAL POLICIES RELATIVE TO GME PROGRAMS

POLICY NO: 8.2

SUBJECT: Self Assessment: Annual Program Review Policy

Purpose: The educational effectiveness of a program must be evaluated at least annually in a systematic manner as required by the Section V.C.1 of ACGME Common Program Requirements effective July 1, 2007. Annual Self Assessment by the Program is a process different and separate from the “midpoint” program internal review carried out by the GMEC.

Scope:

- Self assessment will involve Program Director &/or Associate Program Director, faculty member/s and resident/s.
- Self assessment process will be verified at the GMEC meetings and also during the Internal Review of the program.
- The programs will present their annual self-assessment report including a POC (plan of correction) for any deficiencies found to the GMEC. The action plan should be reviewed and approved by the teaching faculty and documented in meeting minutes.

Method: The program will self assess and track elements such as the following once a year.

1. Program

- Recommendations from last Internal Review or Accreditation Letter
 - ✓ Progress Report
- Program Specific
 - ✓ Program goals and objectives and the effectiveness with which they are achieved
 - ✓ Competency/Outcomes Curriculum Enhancements
 - ✓ Accreditation (number of years of accreditation)
 - ✓ Match rate compared with national median match rates
 - ✓ USMLE scores compared with national specialty median
 - ✓ ITE Scores compared with national specialty median
 - ✓ Duty hour compliance
 - ✓ Policy reviews up to date
 - ✓ Evaluations up to date
 - ✓ Resident Publications
 - ✓ Board pass rates
 - ✓ Fellowship acceptance
 - ✓ % of USMGs vs % of IMGs

2. Faculty

- ✓ Faculty evaluation of the program
- ✓ % evaluations returned from core faculty
- ✓ Development
- ✓ Turnover
- ✓ Publications

3. Resident

- ✓ Patient Safety Education Results (i.e. SBAR, Central Lines, etc)
- ✓ Resident Satisfaction and Work Environment Survey
- ✓ ACGME Web Based Resident Survey